

Privacy policy

Last changed: 9.12.2019

Data controller

Electromen ltd Vähäheikkiläntie 56B 20810 Turku
Finland

What data we collect

We collect the information given by the web form.

These are: Delivery address and billing address: Name, address, phone number, email address and company name, VAT-number when needed. Payment information: Bank transfer or PayPal and optional additional information for order.

Why we collect the data

We need this data for invoicing, delivery and to contact if further information is needed regarding your data or order. The data is not used for targeted marketing or anything else.

Who can access the data

In Electromen data is used only by the personnel who are handling the order.

Disclosure of data to third party

We disclose data to freight forwarders documents for delivery of ordered items. For PayPal invoicing we disclose payment information to PayPal portal.

The freight documentation like airway bill and packing list are assumed to be available for customs purposes also.

Retaining of data

Documents of order (invoice and packing list) will be saved according to Finnish legislation for company book keeping. The information will not be used for any further purposes, nor it will be available for third parties except for Finnish tax authorities against their specific request (archives must be retained for 6 years).

Data security

Information is gathered using web form which is submitted by secure data transfer using TLS.

Your data is handled securely, however in the incident of data breach we will inform you if your data has been compromised.

Data query, deletion and update

You can contact us to check what data we have from you. You can update your data and you can ask to delete your data.

Contact information

Regarding privacy policy you can contact privacy@electromen.com